



Headteacher: Mrs Deborah Wood

Nurture, Inspire, Flourish.



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I do urge you to read the Re-opening Risk Assessment in full but I have tried to extract the main points that you need to be aware of in the content of this letter.

26th August 2020

Dear Parents and Carers,

September Full Re-Opening

Term 1 Crown Value: [We understand how to lead physically and mentally healthy lives.](#)

The long summer holiday is gradually coming to an end and we are in full swing putting all of the preparations in place to welcome all of our children back on **Thursday 3rd September** (and Monday 7th September for our new Reception Cherry class). Boy, have we missed them!

Our teaching staff are really keen to be actually teaching children who are in the same room and are carefully planning exciting learning which will capture the children's enthusiasm and interest.

[What will the curriculum be like?](#)

We are mindful of the fact that each child will be coming back to school having had different experiences of lockdown, particularly those who have not been to school since March. Our initial planning in the core subjects of Reading, Writing and Mathematics, will be flexible enough for the teachers to adapt to the different starting points and the current stamina levels of each child and so the learning can be personalised.

The foundation subjects will build on the prior learning previously taught and we will continue to give quality time to our Personal, Social, Health and Economic Education (PSHE) curriculum. We are also putting in extra opportunities for the children to be more physically active during the week and to have opportunities to re-connect with the more generic skills such as teamwork, resilience and cooperation.

[How can I keep the school community safe?](#)

- Please do not send your child in if they are showing any of the Covid-19 symptoms (new, continuous cough, a change in taste or smell, a high temperature).
- Please do not send your child in if your household has been told to self-isolate.
- If you have returned from abroad in the last 14 days, please make sure that you check the countries on the government's list to see if you need to self-isolate.

<https://www.gov.uk/guidance/coronavirus-covid-19-travel-corridors>

[Will there be new bubbles?](#)

For most of their day, the children will be working with the other children in their own class. However, in order to make playtimes and dinnertimes work at Courtney, we have organised the school into 'bridged bubbles'. This means that if we have a positive Covid case, we can minimise the number of children affected.

EYFS Bubble = YR

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KS1 Bubble = Y1 & Y2

Lower KS2 Bubble = Y3 & Y4

Upper KS2 Bubble = Y5 & Y6

We are organising the staff team so that we minimise the number of adults who work in more than one bubble as much as we can.

Any child who attends our Out of School (OoSC) will also be part of OoSC bubbles.

What do I need to know about drop off and pick up?

We have set up a series of measures for drop off and pick up (please do read the full text in section 3.1 of our Risk Assessment). The main points are:

- All of our entrances and exits will be in use with lines painted to ensure social distances can be maintained.
- Only one adult per family should come to pick up or drop off in order to minimise the number of people on site.
- Any adults waiting should stand well back and keep 2m distance from others.
- If your child is older, try to arrange to meet them away from the exit doors eg on the top playground.
- The outside toilets will remain locked and the trim trail, swing and slide are closed for use.
- Please stick as closely as you can to pick up and drop off times to avoid overcrowding.
- Make your time on site as short as possible ie do not linger or use the space for social 'catch ups'.
- Keep the gates clear so people can enter and exit safely.
- Walk, bike or scooter to school if you are able.

What time does my child need to come to school and be picked up?

Group	Who is in the group	Drop Off and Pick Up point	Extra Instruction	Drop off	Pick up
1	Reception Group A + any older siblings in school	EYFS gate	Siblings go in/come out of either KS1 (Y1/2) or KS2 (Y3-6) door	8:40-8:45	3:10 -3:15
2	Reception Group B	EYFS gate	n/a	8:55-9:00	2:55-3:00
3	Year 1 children with older siblings in school + the older siblings	KS1 door	Siblings go in/come out of either KS1 (Y2) or KS2 (Y3-6) door	8:45-8:50	3:15
4	Year 1 children with no siblings in other classes	KS1 door	n/a	8:50-8:55	3:15
5	Year 2 children with older siblings in school + the older siblings	KS2 door	Siblings go in/come out of KS2 (Y3-6) door	8:40-8:45	3:05
6	Year 2 children with no siblings in other classes	KS2 door	n/a	8:55-9:00	3:05
7	Year 3 children with older siblings in school + the older siblings	KS2 door	Siblings go in/come out of KS2 (Y3-6) door	8:45-8:50	3:15
8	Year 3 children with no siblings in other classes	KS2 door	n/a	8:50-8:55	3:15
9	Year 4 children with older siblings in school + the older siblings	Ramp near office at front of school	It is expected that parents do not come onto site with their child if using this entrance. If you	8:40-8:50	3:15
10	Year 4 children with no siblings in other classes	Ramp near office at front		8:40-8:50	3:15

		of school	are not comfortable		
11	Year 5 any children without younger siblings in school + the older siblings	Ramp near office at front of school	with that, then please use the KS2 door at the back.	8:40-8:50	3:15
12	Year 6 any children without siblings in school	Ramp near office at front of school		8:40-8:50	3:15

What does my child need to bring into school?

- Your child will need to wear their school uniform.
- There will be no need to bring in a PE kit. On the days your child is doing PE, they will need to come dressed in their PE kit (white T-shirt, trainers, and as close to black tracksuit trousers as you can manage). It is not appropriate to wear daps as these will be unsuitable for outdoor play.
- Bring in a pair of wellies to be left in school (named). We have a new welly rack for each class.
- Wear black shoes that are sturdy and are safe to run around in.
- No pencil cases or personal items from home should be brought in.
- Packed lunch boxes, a healthy mid-morning snack and a water bottle will be needed each day. Please label water bottle and lunch box.
- We will not be selling tuck initially. Each KS1 child will receive a free piece of fruit daily in the afternoon.
- A coat to keep your child warm and dry (as we want to go out in all weathers).
- Your child will NOT need a face mask; this option is for secondary schools only.
- Reading books which need changing.

What is happening about Out of School Club (OoSC)?

OoSC will be running as normal. A separate Risk Assessment has been written and will be sent out.

- We will be running the club each day from 7:45am onwards, and then after school until 5:45pm.
- The prices are changing. For Breakfast Club, there will be a flat fee of £4 per session (the same price applying to siblings). This includes breakfast.
- For the After School Club, there will be a flat fee of £5.50 per child per session (the same price applying to siblings). This includes a snack and a drink.

Will you be serving hot school dinners?

Using a staggered dinnertime, we are able to provide hot school dinners. For children from Reception to Year 2, the school will provide them with a free meal. For children in Year 3 and upwards, the meals are good value at £2.25. Details of our new payment system will be sent out by the office team on our INSET days.

For those who prefer, a packed lunch can be brought in from home.

If your financial circumstances have changed due to the lockdown, please look at the South Glos website to see if you are now eligible for Free School Meals. For every child in school (even those in the Infants), if you meet the Free School Meal criteria, then the school will offer you money off towards school visits and uniform so it's certainly worth a look:

<https://find-information-for-adults-children-families.southglos.gov.uk/kb5/southglos/directory/advice.page?id=96T2gCAk10A#free>

Can we change our child's reading and library books?

We will be putting systems into place for book changing which will involve periods of quarantining for returned books. Our aim is for all of the children to also have a weekly timetabled visit to the library; we will start this with the older children. Please bear with us while we establish our new routines.

Can we visit the school office?

We will now be re-opening the school office for parents and carers but please can we ask you still to minimise this as much as you can by using the phone or email wherever possible. If you do need to visit the office, you must keep 2m from other visitors and our office staff using the markings and try to avoid busy times.

Will you administer medication?

In the current circumstances, we are no longer administering medication during the school day (with the exception of long-term agreements made as part of Health Care Plans). If your child needs medication during school hours, you will need to make arrangements with the school office to administer it yourself.

Is there anything we need to know?

If there is anything you think your new teacher or school needs to know about your child's experiences during lockdown which you haven't already shared eg with Mrs Matthews, please do let them know via the office or a note. This might include: your child's reaction to lockdown (loved it and really thrived, worked hard, did not do any work), any family issues, mental health issues, new skills acquired.

In these uncertain times, it is important that we each do our bit to help keep each member of the community safe. Please do let us know if something is not working as well as it could be. Rest assured, if there is a local spike in the number of Covid-19 cases we will, of course, work with the local authority to look at our procedures and make any necessary adjustments.

I look forward to seeing you all again next week.

Kind regards

Deborah Wood
Headteacher